

## EXECUTIVE SUMMARY / FICTIONAL SAMPLE

# Monitoring, Testing & Assurance Review

Northstar Components - fictional organisation. Prepared as a prospect showcase; no real organisation has been assessed.

## What this report is about

A targeted review of a payment control using 20 examined items from a recorded population of 100.

## Why you may need it

Use this to explain what a control test supports, where exceptions occur and what follow-up is needed.

### MAIN FINDINGS

15 items have no identified exception; three show late approval; two remain unresolved. The team conclusion is partial compliance with criteria.

## What you will find in this report

Scope and test criteria; sample outcomes; exceptions; evidence limitations and actions.

## Recommended next decision

Resolve the two uncertain outcomes and investigate late approvals. Do not extrapolate the sample to the full population.

Reading note: all inputs, evidence references and findings are invented. The following pages illustrate the tool output plus editorial interpretation; they are not an independent assurance opinion.

CAMP 08 / SAMPLE REPORT 08

# Monitoring, Testing & Assurance Review

Northstar Components - fictional organization  
Review basis: dummy entries prepared for design discussion / 15 September 2026

DECISION IN FOCUS

What does the payment sample support?

|                |                       |                     |
|----------------|-----------------------|---------------------|
| 20             | 3                     | 2                   |
| Items examined | Items with exceptions | Unresolved outcomes |

|                         |                   |                    |
|-------------------------|-------------------|--------------------|
| 15                      | 3                 | 2                  |
| No exception identified | With an exception | Unresolved outcome |

20 examined / 20 selected / 100 in the recorded population. No extrapolation.

## What the example suggests

The team concludes that the control partly meets criteria within the reviewed scope. Three late approvals and two unresolved items require follow-up. The targeted sample does not establish a population-wide exception rate.

Counts apply only to examined items and the test performed. No statistical confidence or independent assurance opinion is produced.

# Supporting detail

## THE BASIS FOR THE EXAMPLE

### Review objective and scope

Were required approvals obtained before payment release?

### Period and population

100 intermediary payments listed in DUMMY FIN-POP-01

### Criteria and method

Compare release and approval timestamps; inspect contract, invoice and delivery references.

### Selection rationale

Targeted selection of higher-value and unusual payments; not a representative statistical sample.

### Review safeguards

Reviewer does not operate the control; Finance Lead reviews factual accuracy without determining the conclusion.

### Recorded findings

Late approvals suggest the check can occur after release. Missing records leave two outcomes unresolved; root causes require review.

### Conclusion and limits

Fifteen examined items had no exception identified; three failed the timing criterion and two remain unresolved. The result is limited to this targeted sample.

#### EVIDENCE REFERENCES

DUMMY TEST-01: 20-item test log; three late approvals and two missing approval records. Only selected payments and available records examined. No population-wide exception rate inferred.

### Review record

1 June - 31 August 2026. Reviewer: Internal Audit Reviewer. Conclusion reviewer: Head of Internal Audit / 2026-09-13. Team conclusion: Partly meets criteria.

# From findings to action

Recorded in the dummy tool inputs.

| Action                                                                                 | Owner / target                      | Evidence for review                                                                                                            |
|----------------------------------------------------------------------------------------|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| Investigate late approvals, resolve missing records and test the revised release gate. | Finance Controls Lead<br>2026-10-15 | Independent reviewer to examine a fresh targeted sample after implementation, document limitations and report unresolved gaps. |

## Questions for the review meeting

- 01 / Is the evidence sufficient for the conclusion, and what remains uncertain?
- 02 / Does each action have an owner with authority and resources to deliver it?
- 03 / What result would justify closure, and who will verify it?

### HOW TO USE THIS REPORT

Read the summary first, challenge the supporting detail, then agree the next action. Keep an editable draft with the record so future changes can be explained.

## Basis and limitations

Counts apply only to examined items and the test performed. No statistical confidence or independent assurance opinion is produced.

All organizations, cases, evidence references, ratings and operational findings in this report are fictional. No source documents were inspected. These PDFs are proposed report designs generated from dummy inputs and the current tool models; they are separate from the website's existing print layouts.

Companion editable input: 08-Assurance-Review.json. Import it into the corresponding local tool to reproduce the sample entries. The narrative and meeting agenda are editorial additions for discussion.